

Accredited 'A+' grade with CGPA 3.49 by NAAC



ডিগবৈ মহাবিদ্যালয় (স্বায়ত্তশাসিত)  
**DIGBOI COLLEGE (AUTONOMOUS)**  
P.O. DIGBOI -786171 (ASSAM)

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www.digboicollege.com

Memo No.:- Dig/Col/G.B./2024/25

Date:- 03.12.2024

## **Advertisement for the POST OF PRINCIPAL**

In pursuance of the DHE, Assam letter No. E. Comp. No. 565645/2024/1 dated 16/11/2024, Applications are invited from eligible Candidates for the **POST OF PRINCIPAL OF DIGBOI COLLEGE (AUTONOMOUS)**, Digboi-786171, Tinsukia, Assam.

### A. ELIGIBILITY/QUALIFICATION ETC:

- i. A Master Degree with at least 55% marks (or equivalent grade in a point scale) from a recognized university.
- ii. Ph.D. Degree in concerned/allied/relevant disciplines.
- iii. Professor/Associate Professor with a total experience of fifteen years of teaching/research in University/ Colleges or in any other Institution of Higher Education.
- iv. A minimum of 10 research publications in peer reviewed or UGC listed journals.
- v. A minimum research score 110 as per Appendix-II of Table 2 as per UGC Regulation 2018.
- vi. A relaxation of 5% marks may be provided at the Graduate and Master Degree levels for the SC/ST/ Differently-abled (Physically and Visually differently-abled) candidates. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based on only the qualifying marks without including any grace mark procedures.
- vii. AGE: Upper age limit 55 years.

B. TERM: The term of the Principal shall be 5 Years as per Govt guidelines.

C. Applications must be submitted through proper channel.

D. No TA/DA is admissible to the candidates for appearing at the Interview.

E. Incomplete application shall be rejected.

Applications in the format as framed by DHE, Assam with complete bio-data, self attested copies of all testimonials and a non-refundable Demand Draft of Rs.5000/- (Rupees Five thousand only) drawn in favour of **Principal & Secretary, Digboi College, Digboi** payable at SBI, Digboi Branch must reach the undersigned within 15 days from the date of publication of this advertisement.

Sd/-

**Hitendra Nath Sarma**  
President, Governing Body  
Digboi College (Autonomous), Itabhata, Digboi,  
PO: Digboi . Dist.: Tinsukia. PIN-786171 . Assam

**APPLICATION FORM FOR THE POST OF PRINCIPAL (PROVINCIALISED COLLEGES) IN ASSAM**

**PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1. Name in (Block Letters) :
2. Father's Name :
3. Mother's Name :
4. Department & Institution :
5. Current Designation & Grade Pay :
6. Date of last promotion :
7. Date and Place of Birth :
8. Sex :
9. Marital Status :
10. Nationality :
11. Indicate whether belongs to SC/ST/OBC category (if yes, produce document) :
12. Address for Correspondence (with Phone No.) :
13. Permanent Address (with Pin Code) :
14. Academic Qualifications (from HSLC to post Graduate) :

| Examinations | Name of the Board/University | Year of Passing | Percentage of marks obtained | Division/Class/Grade | Subject |
|--------------|------------------------------|-----------------|------------------------------|----------------------|---------|
|              |                              |                 |                              |                      |         |
|              |                              |                 |                              |                      |         |
|              |                              |                 |                              |                      |         |
|              |                              |                 |                              |                      |         |

## 14. Research Degree(s)

| Degrees       | Title | Date of award | University |
|---------------|-------|---------------|------------|
| M.Phil.       |       |               |            |
| Ph.D./D.Phil  |       |               |            |
| D.Sc./D.litt. |       |               |            |

15. Participation in the corporate life of the Institution (Certificate from the Head of the Institution is to be produced)

16. Period of Teaching Experience (in years) :  
(Certificate is to be produced)

17. Research Experience (in years) :  
(Certificate is to be produced)

18. Details of Research Guidance :  
(Certificate is to be produced)

19. Administrative experience (in years) :  
(Certificate is to be produced)

20. Any other information that the applicant may like to mention :

Signature of the Candidate  
(with Date)

### PART-B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS Proforma before filling out this section)

#### CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

##### A) Research Paper Published in journal:

| Sl. No. | Title with page nos. | Journal | ISSN / ISBN No. | Whether peer reviewed<br>Impact Factor, if any | No. of co-authors | Whether you are the main author | API Score |
|---------|----------------------|---------|-----------------|--|-------------------|---------------------------------|-----------|
|         |                      |         |                 |  |                   |                                 |           |
|         |                      |         |                 |  |                   |                                 |           |
|         |                      |         |                 |  |                   |                                 |           |
|         |                      |         |                 |  |                   |                                 |           |
|         |                      |         |                 |  |                   |                                 |           |

##### Full Papers in Conference Proceedings (Abstracts not to be included)

| Sl. No. | Title with page nos. | Details of Conference Publication | No. of co-authors | Whether you are the main author | API Score |
|---------|----------------------|-----------------------------------|-------------------|---------------------------------|-----------|
|         |                      |                                   |                   |                                 |           |
|         |                      |                                   |                   |                                 |           |
|         |                      |                                   |                   |                                 |           |
|         |                      |                                   |                   |                                 |           |

##### B) Research Publications (book):

| Sl. No. | Title with page nos. | Book Title, editor & publisher | ISSN / ISBN No. | Whether peer reviewed | No. of co-authors | Whether you are the main author | API Score |
|---------|----------------------|--------------------------------|-----------------|-----------------------|-------------------|---------------------------------|-----------|
|         |                      |                                |                 |                       |                   |                                 |           |
|         |                      |                                |                 |                       |                   |                                 |           |
|         |                      |                                |                 |                       |                   |                                 |           |

Research Publications chapters in books, other than refereed journal articles:

| Sl. No. | Title with page nos. | Type of Book & Authorship | Publisher & ISSN/ISBN No. | Whether peer reviewed | No. of co-authors | Whether you are the main author | API Score |
|---------|----------------------|---------------------------|---------------------------|-----------------------|-------------------|---------------------------------|-----------|
|         |                      |                           |                           |                       |                   |                                 |           |
|         |                      |                           |                           |                       |                   |                                 |           |
|         |                      |                           |                           |                       |                   |                                 |           |

III(C) RESEARCH PROJECTS:

III(C) (i) Sponsored Projects carried out/ongoing:

| Sl. No. | Title | Agency | Period | Grant / Amount Mobilized (Rs. in Lakh) | API Score |
|---------|-------|--------|--------|--|-----------|
|         |       |        |        |  |           |
|         |       |        |        |  |           |
|         |       |        |        |  |           |

III(C) (ii) Consultancy Projects carried out/ongoing:

| Sl. No. | Title | Agency | Period | Grant / Amount Mobilized (Rs. in Lakh) | Whether policy document / patent as outcome | API Score |
|---------|-------|--------|--------|--|---|-----------|
|         |       |        |        |  |   |           |
|         |       |        |        |  |   |           |
|         |       |        |        |  |   |           |

III(C) (iii) Completed Projects: Quality Evaluation:

| Sl. No. | Title | Agency | Period | Grant / Amount Mobilized (Rs. in Lakh) | Whether policy document / patent as outcome | API Score |
|---------|-------|--------|--------|--|---|-----------|
|         |       |        |        |  |   |           |
|         |       |        |        |  |   |           |
|         |       |        |        |  |   |           |

III(C) (iv) Projects Outcome/Outputs: (Major policy documents of Govt. Bodies at Central and State level):

| Sl. No. | Title | Agency | Period | Grant / Amount Mobilized (Rs. in Lakh) | Whether policy document / patent as outcome | API Score |
|---------|-------|--------|--------|--|---|-----------|
|         |       |        |        |  |   |           |
|         |       |        |        |  |   |           |
|         |       |        |        |  |   |           |

III(D) RESEARCH GUIDANCE:

| Sl. No.               | Number of Enrolled | Thesis Submitted | Degree Awarded | API Score |
|-----------------------|--------------------|------------------|----------------|-----------|
| III(D)<br>(i) M.Phil. |                    |                  |                |           |
| III(D)<br>(ii) Ph.D.  |                    |                  |                |           |
|                       |                    |                  |                |           |

III (E) & III(E) (i) Refresher Courses, Training Courses, Teaching-learning-evaluation Technology Programmes, Soft Skill Development Programmes, Faculty Development Programmes:

| Sl. No. | Programme | Duration | Organised by | API Score |
|---------|-----------|----------|--------------|-----------|
|         |           |          |              |           |
|         |           |          |              |           |
|         |           |          |              |           |

III(E) (ii) Presentation of Papers in Conferences/Seminars/Workshops etc:

| Sl. No. | Title of Paper presented | Title of Conference / Seminar | Organised by | Whether international / national / regional / state level / local University / College level | API Score |
|---------|--------------------------|-------------------------------|--------------|--|-----------|
|         |                          |                               |              |  |           |
|         |                          |                               |              |  |           |
|         |                          |                               |              |  |           |

Participation in Conference / Seminar / Workshop etc:

(International 7 / each, National 6 / each, Regional / State 5 / each, Local 3 / each)

| Sl. No. | Title of Conference/Seminar | Organised by | Whether international / national / regional / state level / local University / College level | API Score |
|---------|-----------------------------|--------------|--|-----------|
|         |                             |              |  |           |
|         |                             |              |  |           |
|         |                             |              |  |           |

III(E) (iii) Invited Lectures of presentations or Conferences/Symposia:

| Sl. No. | Title of Lecture/Academic Session | Title of Conference/Seminar | Organised by | Whether international / national | API Score |
|---------|-----------------------------------|-----------------------------|--------------|----------------------------------|-----------|
|         |                                   |                             |              |                                  |           |
|         |                                   |                             |              |                                  |           |
|         |                                   |                             |              |                                  |           |

TOTAL SCORE =

**Signature of the Candidate**

(Full Name)

(Name of the Institution where working)

(Date)