

Digboi College



ডিগবৈ মহাবিদ্যালয়

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2.5.1

Transparent and Robust Mechanism of Internal Assessment

Fourth Cycle NAAC Accreditation

Submitted



THE NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

AQAR: 2023 – 2024

Digboi College, Digboi

2.5.1.1

Weightage Distribution for Internal Assessment


Internal Assessment Weightage under NEP (FYUGP)

IA WEIGHTAGE UNDER UG Programme

SEMESTER	MARKS	Mode of Assessment
IN SEMESTER	40	Assignment / attendance/ Classroom interaction/ Seminar/ Sessional Examination
END SEMESTER	60	Theory or /and Practical

IA WEIGHTAGE UNDER PG Programme

IN SEMESTER	40	Assignment / attendance/ Classroom interaction/ Sessional Examination
END SEMESTER	60	Theory or /and Practical


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Digboi College, Digboi
Principal, Digboi College

2.5.1.2

Academic Calendar

ACADEMIC CALENDAR 2023 (Aug - Dec)

(Recommended by the Academic Board Meeting, Digboi College held on 22.07.2023)

Date(s)	Event(s)
1 st August, 2023 (Tuesday)	Commencement of the /3 rd /5 th Semester Classes of the B.A./ B.Sc./ B.Com. Commencement of the HS 2 nd Yr (Arts/Science/ Commerce) classes Induction Programme & Commencement Classes for the HS 1st Yr (Arts/Science/ Commerce)
2 nd August, 2023 (Wednesday)	Induction Programme & Commencement Classes for the 1st Semester of the B.Sc./ B.Com.
3 rd August, 2023 (Thursday)	Induction Programme & Commencement Classes for the 1st Semester of the B.A.
15 th August, 2023 (Tuesday)	Observance of 77 th Independence Day
19 th August, 2023 (Saturday)	Fresher's Social, Felicitation & Award Ceremony
5 th September, 2023 (Tuesday)	Observance of Teacher's day
7 th -11 th September, 2023 (Thursday-Monday)	1st Sessional Exam of the 1st, 3rd & 5th Semesters B.A./B.Sc./B.Com. 1st Unit Test of the HS 1st (Arts/Science/ Commerce) classes 2nd Unit Test of the HS 2nd Yr (Arts/Science/ Commerce) classes
16 th September, 2023 (Saturday)	Election of Digboi College Student Union
30 th Oct– 2 nd Nov, 2023 (Monday-Thursday)	2nd Sessional Exam of the 1st, 3rd & 5th Semesters B.A./B.Sc./B.Com. 2nd Unit Test of the HS 1st Yr (Arts/Science/ Commerce) classes 3rd Unit Test of the HS 2nd Yr (Arts/Science/ Commerce) classes
11 th November, 2023 (Saturday)	Completion of the 1 st , 3 rd & 5 th Semesters classes of the B.A./B.Sc./B.Com.
16 th Nov – 20 th Dec, 2023	1st, 3rd & 5th End Semester Examinations of the B.A./B.Sc./B.Com.
26 th December, 2023 (to 16 th January, 2024)	Semester End Vacation

LIST OF HOLIDAYS (from 1st Aug–31st Dec 2023)

Date (Day)	Festival
15 th August, 2023 (Tuesday)	Independence Day
18 th August, 2023 (Friday)	Tirobhav Tithi of Shri Shri Sankardeva
27 th August, 2023 (Sunday)	Karam Puja
4 th September, 2023 (Monday)	Tirobhav Tithi of Shri Shri Madhavdeva
6 th September, 2023 (Wednesday)	Janmastami
25 th September, 2023 (Monday)	Janmotsav of Shri Shri Sankardeva
2 nd October, 2023 (Monday)	Gandhi Jayanti
18 th October, 2023 (Wednesday)	Kati Bihu
21 st -27 th October, 2023 (Saturday to Friday)	Durga Puja Vacation
12 th November, 2023 (Sunday)	Kali Puja & Dewali
24 th November, 2023 (Friday)	Lachit Divas
27 th November, 2023 (Monday)	Guru Nanak Jayanti
2 nd December, 2023 (Saturday)	Asom Divas (Su-Ka-Pha Divas)
25 th December, 2023 (Monday)	Christmas

Number of Teaching & Working Days and Sundays & Holidays


(1st Aug-31st Dec 2023)

Month	Teaching days (for TDC)	Examination (for TDC)	Events	Sundays & Holidays
August 2023	1,2,3,4,5,7,8,9,10,11,12,14,16,17,21,22,23,24,25,26,28,29,30,31 (= 24 days)		19 (= 1 days)	6,13,15,18,20,27 (= 6 days)
September 2023	1,2,12,13,14,15,18,19,20,21,22,23,26,27,28,29,30 (=17days)	7,8,9,11 (= 4 days)	5,16 (= 2 days)	3,4,6,10,17,24,25 (= 7 days)
October 2023	3,4,5,6,7,9,10,11,12,13,14,16,17,19,20,28 (= 16 days)	30,31 (= 2 days)	Nil	1,2,8,15,18,21,22,23,24,25,26,27,29 (= 13 days)
November 2023	1,2,3,4,6,7,8,9,10,11 (=10 days)	1,2 (= 2 days) End Sem Exam (= 11days)	Nil	5,12,19,24,26,27 (= 6 days)
December 2023		End Sem Exam (=16 days)		2, 3,10,17, 24, 25 (= 6 days)
		-Semester Break- (= 6 days)		
Total	67 days	35 days	3 days	38 days

Total teaching Days =67 Days

Total working Days =67 Days+ 6 Days (Nov: 3days & Dec: 3 days)+35 Days + 3 Days = 111 Days

Total Days availing under Vacations, Sundays & Holidays= 43 Days


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DIGBOI COLLEGE

ACADEMIC CALENDAR 2024 (January - July 2024)

(Recommended by the Dibrugarh University & Approved in the Academic Board of the College)

Date(s)	Event(s)
17 th January, 2024	Commencement of Classes of the 2 nd , 4 th & 6 th Semesters of the B.A./B.Sc./B.Com.
26 th January, 2024	Commencement of the HS 1st Yr (Arts/Science/ Commerce) classes
29 th , 30 th January, 1 st , 2 nd , 3 rd & 10 th February 2024	Celebration of Republic Day
2 nd February 2024	56 th Digboi College Week (Talent Development Week)
12 th February-12 th March 2024	Observance of World Wetlands Day 2024
14 th February 2024	Final Examination 2024 for HS 2 nd Yr
21 st February 2024	Celebration of Saraswati Puja
28 th February 2024	Observance of International Mother Language Day 2024
7 th March 2024	Observance of National Science Day 2024
8 th March 2024	Completion of the HS 1 st Yr (Arts/Science/ Commerce) classes
11 th —14 th March 2024	Observance of International Women's Day 2024
21 st March —12 th April 2024	1 st Sessional Exam of the 2 nd , 4 th & 6 th Semesters of the B.A./B.Sc./B.Com.
23 rd March 2024	Annual examination for HS 1 st Yr
8 th & 9 th April 2024	Last date of notification of the marks of the 1 st Sessional Exam of the 2 nd , 4 th & 6 th Semesters of the B.A./B.Sc./B.Com. in the departmental notice boards
10 th April 2024	Counselling for the 2 nd , 4 th & 6 th Semesters of the B.A./B.Sc./B.Com Students and Mid Semester Feedback Assessment
23 rd April 2024	2 nd Sessional Exam of the 6 th Semesters of the B.A./B.Sc./B.Com.
25 th April 2024	Farewell Programme for 6 th semester students of B.A./B.Sc./B.Com
9 th May 2024	Last date of notification of the marks of the 2 nd Sessional Exam of 6 th Semesters of the B.A./B.Sc./B.Com. in the departmental notice boards
10 th —16 th May 2024	Completion of the 6 th Semester Classes of the B.A./ B.Sc./B.Com
22 nd May 2024	Commencement of the HS 2 nd Yr (Arts/Science/ Commerce) Classes
4 th May—8 th June, 2024	Completion of the 2 nd & 4 th Semester Classes of the B.A./ B.Sc./B.Com
1 st —20 th June, 2024	2 nd Sessional Exam of the 2 nd & 4 th Semesters of the B.A./B.Sc./B.Com.
5 th June 2024	Last date of notification of the marks of the 2 nd Sessional Exam of the 2 nd , 4 th Semesters of the B.A./B.Sc./B.Com. in the departmental notice boards
11 th June 2024	End Sem Exam of the 2 nd , 4 th & 6 th Semesters of the B.A./B.Sc./B.Com.
12 th June 2024	Admission Notice and Completion of the Admission Process of 1 st Semester of the B.A./B.Sc./B.Com.(FTUGP) in the Colleges
18 th June 2024	Observance of World Environment Day
20 th June 2024	Induction Programme for HS 1 st Yr (Science/ Commerce) Students
21 st June 2024	Commencement of HS 1 st Yr (Science/ Commerce) Classes
24 th —25 th June 2024	Commencement of the B.A./B.Sc./B.Com. 3 rd and 5 th Semester
1 st —31 st July, 2024	Observance of Rabha Divas
15 th July 2024	Celebration of International Yuga Day 2024
1 st August 2024	Induction Programme for 1st Semester of the B.A./B.Sc./B.Com.(FTUGP)
	Summer Semester Vacation for the Students & Teaching Staff of the Colleges
	Observance of 60 th College Foundation Day
	Commencement of the B.A./B.Sc./B.Com. 1 st Semester Classes
	Re-Commencement of the B.A./B.Sc./B.Com. 3 rd and 5 th Semester and HS 1 st & 2 nd Yr Classes


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DIGBOI COLLEGE

LIST OF HOLIDAYS (FROM 1ST JANUARY –31ST JULY 2024)

Date (Day)	Festival
14 th -16 th January, 2024	Magh Bihu
26 th January, 2024	Republic Day
31 st January, 2024	Me-dam-Me-Phi
14 th February, 2024	Saraswati Puja
24 th February, 2024	Bir Chilarai Divas
25 th March, 2024	Holi, Doljatra (Fakua)
29 th March, 2024	Good Friday
11 th April, 2024	Id-Ul-Fitre
13 th —16 th April, 2024	Bohag Bihu
20 th April, 2024	Sati Sadhani Divas
1 st May, 2024	May Day
23 rd May, 2024	Buddha Purnima
17 th June, 2024	Id-Uz-Zuha


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Number of Teaching & Working Days and Sundays & Holidays 2024

(1st January –31st July 2024)

Month	Teaching days (for Degree Programme)	Examination (for Degree Programme)	Events	Sundays & Holidays
January 2024	17,18,19,20,22,23,24,25,27 (= 9 days)	Nil	26,29,30 (= 3 days)	21,26,28,31 (= 4 days)
February 2024	5,6,7,8,9,12,13,15,16,17,19,20, 21,22,23,26,27,28,29 (= 19 days)	Nil	1,2,3,10,14 (= 5 days)	4,11,14,18,24,25 (= 6 days)
March 2024	1,2,4,5,6,7,8,9,15,16,18,19, 20,21,22,23,26,27,28,30 (= 20 days)	11,12,13,14 (= 4 days)	8 (= 1 days)	3,10,17,24,25,29,31 (= 7 days)
April 2024	1,2,3,4,5,6,8,9,12,17,18, 19,22,23,24,25,26,27,29,30 (= 20 days)	8,9 (= 2 days)	10 (= 1 days)	7,11,13,14,15,16,20, 21,28 (= 9 days)
May 2024	2,3,4,6,7,8,9 (= 7 days)	10,11,13,14,15,16 End Sem Exam (= 28 days)	Nil	1,5,12,19,23,26 (= 6 days)
June 2024	18,19,20,21,22,24,25,26, 27,28,29 (= 11 days)	End Sem Exam (= 8 days)	5,20,21 (= 3 days)	2,9,16,17,23,30 (= 6 days)
July 2024	-Semester Break- (= 31 days)			
Total	75 days+11 days= 86 days	42 days	12 days	35 days

- > **Total teaching Days = 86 Days**
- > **Total working Days = 147 Days**
- > **Total Days availing under Vacations, Sundays & Holidays = 66 Days**


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2.5.1.3

Routines of Sessional Exams

Samples of Sessional Exam Routines issued by the College

DIGBOI COLLEGE, DIGBOI
FIRST SESSIONAL EXAMINATION, SEPTEMBER, 2023
B.A., B.SC., B.COM., 3rd & 5th SEMESTER CLASS

PROGRAMME

Date & Day	3 rd Semester B.A./B.Sc./B.com.	5 th Semester B.A./B.Sc./B.com.
	11.30 A.M. To 1.00 P.M.	11.30 A.M. To 1.00 P.M.
19.09.2023 (Tuesday)	Arts & Science- C5 Commerce- C305	Arts & Science- C11 Commerce- C511
20.09.2023 (Wednesday)	Arts & Science- C6	Arts & Science- C12
	Commerce – C306	Commerce – C512
21.09.2023 (Thursday)	Arts & Science – C7	Arts & Science – DSE 1
	Commerce – C307	Commerce –DSE 501
22.09.2023 (Friday)	Arts & Science – GEC3	Arts & Science – DSE 2
	Commerce – GEC303	Commerce – DSE 502

N.B. There will be no Examination of SEC


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DIGBOI COLLEGE, DIGBOI
 SESSIONAL EXAMINATION, 2023-24
 B.A./B.SC./B.COM. 1ST, 3RD & 5TH SEMESTER CLASSES

PROGRAMME

Date & Day	5 th Semester B.A./B.Sc./B.Com.	3 rd Semester B.A./B.Sc./B.Com.	1 st Semester B.A./B.Sc./B.Com.
	9.30 A.M. To 11.00 A.M.	11.30 A.M. to 1.00 P.M.	1.00 P.M. To 3.00 P.M.
30.10.2023 Monday	Arts & Science – C11 Commerce – C511	Arts & Science – C5 Commerce – C305	All GEC
31.10.2023 Tuesday	Arts & Science – C12 Commerce – C512	***	***
01.11.2023 Wednesday	Arts & Science – DSE1 Commerce – DSE501	Arts & Science – C6 Commerce – C306	All SEC
02.11.2023 Thursday	Arts & Science – DSE2 Commerce – DSE502	Arts & Science – C7 Commerce – C307	All Major
06.11.2023 Monday	***	Arts & Science – GEC3 Commerce – GEC303	All Minor
07.11.2023 Tuesday	***	All SEC	VAC 1
08.11.2023 Wednesday	***	***	VAC 2
09.11.2023 Thursday	***	***	All AECC (MIL)




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DIGBOI COLLEGE::DIGBOI
1ST SESSIONAL EXAMINATION, 2024
2ND, 4TH AND 6TH SEMESTER B.A./B.SC./B.COM.

PROGRAMME

Date & Day	9.00 A.M. to 10.30 A.M.	11.00 A.M. to 12.30 P.M.
	4 th Semester	2 nd Semester
	B.A./B.Sc./B.Com.	B.A./B.Sc./B.Com.
11.03.2024 (Monday)	C 8	All Major
12.03.2024 (Tuesday)	C 9	All Minor
13.03.2024 (Wednesday)	C 10	All GEC
14.03.2024 (Thursday)	All GE	All AEEC (English)


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py to:

1. All HoDs, Digboi College
2. Notice Board.



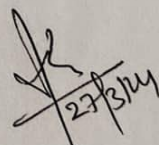
DIGBOI COLLEGE::DIGBOI
2ND SESSIONAL EXAMINATION, 2024
2ND & 4TH SEMESTER B.A./B.SC./B.COM.

PROGRAMME

Date & Day	9.00 A.M. to 10.30 A.M.	11.00 A.M. to 12.30 P.M.
	2 nd Semester	4 th Semester
	B.A./B.Sc./B.Com.	B.A./B.Sc./B.Com.
10.05.2024 (Friday)	All Major	C – 8
11.05.2024 (Saturday)	All Minor	C – 9
13.05.2024 (Monday)	All GEC	C – 10
14.05.2024 (Tuesday)	All AEC (English)	All GEC
15.05.2024 (Wednesday)	SEC	SEC
16.05.2024 (Thursday)	VAC3 (Env. Sc.)	***

N.B. : Time allotted for SEC & VAC3 (Env. Sc.) : 01 hour.




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DIGBOI COLLEGE::DIGBOI
2nd SESSIONAL EXAMINATION, 2024
6TH SEMESTER B.A./B.SC./B.COM.

PROGRAMME

Date & Day	Afternoon 1.00 P.M. to 4.00 P.M.
08.04.2024 (Monday)	C 13 & C 14 (Jointly)
09.04.2024 (Tuesday)	2 papers of DSE (Jointly)



A handwritten signature in black ink, appearing to be "S. S. S.", written over a horizontal line.

Principal,
Digboi College, Digboi

Principal
Digboi College, Digboi