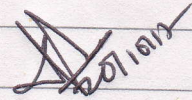


IQAC meeting held on 20/10/2017 at 2 PM


Signature of members:

1. Dr. Dip Saikia - Chairman



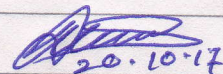
20/10/17

2. Mr. K. N. Timsina



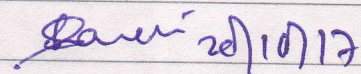
20/10/17

3. Dr. A. C. Dutta



20.10.17

4. Mr. P. Bhardali

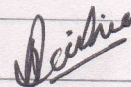


20/10/17

5. Mr. P. Gogoi



6. Mr. P. K. Saikia



7. Dr. A. Gogoi

8. Mr. S. K. Choube

9. Mrs. Runita Goswami

10. DFO, Digboi

Proceeding of IQAC meeting held on 20/10/2017 held in the Principals' Chamber,
Digboi College


Agenda of meeting:

1. Academic and Administrative Audit (AAA)
2. Finalisation of Students' Feed back report
3. Organisation of National Seminar
4. Preparation of AQAR 2016-17
5. Modification of IQAC
6. Others

Major resolutions in the meeting:


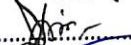
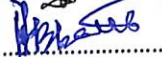
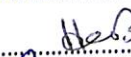

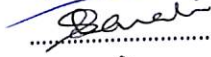
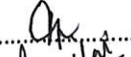



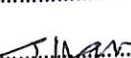

1. The meeting decided to conduct the Academic and Administrative Audit (AAA) by External evaluator in the next year.
2. The academic and administrative feedback from the students was placed in the meeting on the various quality parameter of teaching and administrative of the college and the Principal is advised to take necessary steps to improve the poor parameter received from the students.
3. The meeting advices the Co-ordinator to prepare the AQAR for the session 2016-17 and submit to the NAAC on time.
4. The meeting decided to organise two National level seminars and one regional seminar in the college.
5. It is resolved to form the IQAC committee as per new guideline in the next meeting.


J. Hando
IQAC Co-ordinator
Digboi College,


Chairperson
Principal, Digboi College

IQAC Meeting held on 21/12/2017 at 1.30 PM

Signature of members present

- 1) Dr. Dip Saikia, Principal, Digboi College 
- 2) Mr. K. N. Timsina 
- 3) Mr. D. Bhattacharyya, President GB 
- 4) Mr. H. N. Sarma, Nominee from Local society 
- 5) Dr. A. C. Dutta 
- 6) Dr. P. Bharali 
- 7) Mr. P. Gogoi 
- 8) Mr. P. K. Saikia 
- 9) Mr. J. Borgohain 
- 10) Mr. S. Das 
- 11) General Secretary, DCSU 
- 12) Dr. J. Handique, Co ordinator 

DIGBOI COLLEGE

DIGBOI 786171, ASSAM

Phone: 03751264416, e-mail: digboicollege@yahoo.com

PROCEEDING

IQAC MEETING

Dated: 21.12.2017

Time: 1.30 PM

A meeting of the IQAC is held today, the 21st December, 2017 at 1.30 PM. The meeting is chaired by Principal Dr. Dip Saikia, Chairperson of IQAC and the purpose of the meeting is explained by Dr. Jayanta Handique, the Coordinator of IQAC. The meeting, after having a thorough discussion; has taken the following unanimous decisions –

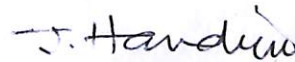
- 1) The meeting extends its sincere gratitude to the honourable conveners and members of various sub-committees for completing their reports and inputs in connection with submission of AQAR, 2016-17.
- 2) The meeting decides to submit the AQAR for the session 2016-17 on time. The coordinator of IQAC is entrusted with the responsibility to complete the submission process by December, 2017.
- 3) The meeting resolves to incorporate the newly appointed teachers of the college in various sub-committees.

The vote of thanks of the meeting is offered by Dr. Jayanta Handique, the Coordinator of IQAC. The meeting ended with presidential remark from the Principal Dr. Dip Saikia.



Dr. Dip Saikia
Principal & Chairperson, IQAC
Digboi College, Digboi

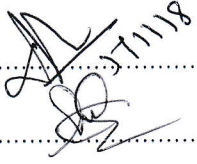
Principal
Digboi College, Digboi



Dr. Jayanta Handique
Coordinator, IQAC
Digboi College, Digboi

Signature of members of IQAC meeting held on 05/01/2018

1. Dr. Dip Saikia, Principal

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2. Mr. C. C. Baruah

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3. Dr. J. Handique, Co-ordinator

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4. Dr. A. C. Dutta

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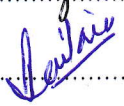
5. Mr. P. Bharali

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6. Mr. P. Gogoi

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7. Mr. P. K. Saikia

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8. Dr. A. Gogoi, Member GB

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9. Mr. S. K. Choube

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.....

10. Mrs. R. Goswami

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.....

**Proceeding of IQAC meeting held on 05/01/2018 held in the Principals' Chamber,
Digboi College**

Agenda of meeting:

1. Formation of IQAC new committee
2. Introduction of Yoga and Self defence Classes in the college
3. Others

Major resolutions in the meeting:

1. The new committee of IQAC is formed as follows as per NAAC guideline
 - a) Chairperson : Dr. Dip Saikia, Principal, Digboi College
 - b) Co-ordinator : Dr. Jayanta Handique
 - c) Members : Dr. A. C. Dutta, Dr. P. Bharali, Mr. P. Gogoi
 - d) Sr. Administrative Officer : Mr. C. C. Baruah, Mr. P. K. Saikia
 - e) Members from Management : President, GB, Digboi College
 - f) Nominee from local society : Mr. H. N. Sarma
 - g) Nominee from student : General Secretary, DCSU
 - h) Nominee from Alumni : Secretary, Alumni Association
 - i) Nominee from employer : to apply to DHE
 - j) Nominee from industrialist : Mr. J. Borgohain, IOCL, Digboi,
 - k) Nominee from Stakeholder : Guardian nominee to GB.
2. The meeting requested the Principal to communicate with DHE, Assam for nominee from employer in the IQAC.
3. The meeting also advised the Principal to introduce Yoga and Self Defence classes in addition to the normal classes of students in the college.










J. Handique

IQAC Co-ordinator
Digboi College,

A
15/1/18

Chairperson
Principal, Digboi College

Signature of member for the meeting to be held on 29/06/2018

1. Dr. Dip Saikia, Principal 
29/6/18
2. Mr. H. N. Sarma 29.6.18
3. Dr. J. Handique, Co-ordinator
4. Dr. A. C. Dutta 
29.6.18
5. ~~Dr.~~ P. Bharali 
29/6/18
6. Mr. P. Gogoi 
7. Mr. C. C. Baruah 
29/6/18
8. Mr. P. K. Saikia
9. Mr. J. Borgohain
10. Mr. D. C. Sedai
Convenor, Curricular Aspects
11. Dr. Itu Das
Convenor, Teaching, Learning and Evaluation 
12. Dr. Anamika Neog
Convenor, Research, Consultancy and Extension
13. Mr. Jayantadeep Dutta
Convenor, Infrastructure and Learning Resources
14. Dr. Rashmi Patowary
Convenor, Student Support and Progression 
15. Dr. T. C. Dutta
Convenor, Governance, Leadership and Management 
16. Mr. R. R. Tariang
Convenor, Innovations and Best Practices 
29/06/18


Proceeding of IQAC meeting held on 29/06/2018 held in the Principals' Chamber,
Digboi College

Agenda of meeting:

4. Discussion about Academic and Administrative Audit (AAA)
5. Preparation of AQAR for the year 2017-18
6. Others

Major resolutions in the meeting:

4. It is decided to conduct the Academic and Administrative Audit (AAA) by External evaluator within November 2018.
5. The meeting advices the Co-ordinator to prepare the AQAR for the session 2017-18 and submit to the NAAC on time. In this connection, all sub committees are requested to prepare reports on their assigned criterion within November 2018.
6. The committee also decided to create a Whatsapp group for prompt delivery of message among the faculty of the college.


IQAC Co-ordinator
Digboi College,


Chairperson
Principal, Digboi College