

DIGBOI COLLEGE

DIGBOI 786171, ASSAM

Phone: 03751264416, e-mail: digboicollege@yahoo.com

Action Taken Report

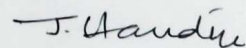
Date of IQAC meeting: 30.06.2021

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Deciding to start add-on course on "Small Tea Culture" in the college.	The college started Add-on course on "Small Tea Culture" in the college.
2	Constituting Publicity Cell of the College	Constituted the Publicity Cell of the College with the following – a) Advisers: Dr. Pabitra Bharali & Poban Gogoi b) Conveners: Subhashish Gogoi Samrat Bharadwaj & Karuna Phukan. The Publicity Cell look after the matters relating to publication of news in media as well as publication of College Newsletter. The Cell was entrusted the responsibility to invite reporters of Digboi every month on a specific date/day and request for timely publication of college related news.
3	Decision to reshuffle the IQAC sub-committees	Dr. Mamani Sharma was appointed as convener of Curricular Aspects Sub-Committee. Besides, the newly appointed teachers were included in different sub-committees.



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Principal & Chairperson, IQAC
Digboi College, Digboi

Principal
Digboi College, Digboi



Dr. Jayanta Handique
Coordinator, IQAC
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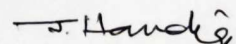
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Date of IQAC meeting: 08.11.2021

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Deciding to start add-on course on "Small Tea Culture"	Steps are taken to introduce the said course.
2	Reorganising the Publicity Cell	The Publicity Cell is reformed with the following – a) Advisers: Dr. Pabitra Bharali Poban Gogoi b) Conveners: Subhasish Gogoi Samrat Bharadwaj & Karuna Phukan The Cell is entrusted the responsibility to publish college related news and NEWSLETTER
3	Organising an all teachers meeting	The meeting is held on 17.11.2021
4	Appointing Dr. Mamoni Sharma as Convener of Curricular Aspects	Dr. Sharma refused to take the responsibility.



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Date of IQAC meeting: 15.11.2021

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Deciding to submit the AQAR for the period 2020-21	Steps were taken to submit the AQAR for the period 2020-21 by the month of December, 2021. The IQAC Core committee and sub-committees were re-constituted as per new guidelines.
2	Organising one month Yoga Certificate Course	The one month Yoga Certificate Course was organised by Digboi College Yoga-Meditation Center for the students from 04/12/2021.



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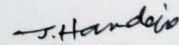
Action Taken Report

Date of IQAC meeting: 11.04.2022

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Submitting the IIQA to NAAC after completion of the process of the SSR	SSR preparation process started.
2	Updating of MIS from 2019 onwards	Updating process initiated.
3	Collection of student records from the office for the sessions of 2015 onwards	Started collection of students records from the Office.



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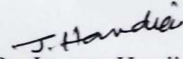
Date of IQAC meeting: 30.04.2022

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Submission of IIQA within 31 st of May, 2022.	Started the necessary activities for submitting the IIQA on time and accordingly submitted the same on 22.07.2022.
2	Preparation of AQAR for the session 2021-22.	College fraternity started activities for preparing the AQAR 2021-22.



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