

# DIGBOI COLLEGE

DIGBOI 786171, ASSAM

Phone: 03751264416, e-mail: digboicollege@yahoo.com

## Action Taken Report

Date of IQAC meeting: 22.08.2020

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Resuming the regular classes in online mode to make up the academic setback created by the Lockdown of Covid-19 Pandemic.	Regular classes were resumed in online mode from 24.08.2020 onwards.
2	Holding of an all teachers meeting to prepare plan and programmes for conducting regular online classes	An all teachers meeting was held.
3	Resuming the activities of the IQAC sub-committees as soon as possible.	The IQAC sub-committees resumed their activities so that the quality initiatives of IQAC can be continued.
4	Organising a few Workshops/Seminars/Webinars/Competitions.	Organised a One Week Online Training/Workshop on "Scilab and C/C++ Programming" from 5 <sup>th</sup> to 10 <sup>th</sup> October, 2020 by the IQAC and Department of Physics, Digboi College in collaboration with Spoken Tutorial, IIT Bombay.



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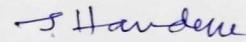
## Action Taken Report

Date of IQAC meeting: 27.10.2020

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Conducting both Online and Offline classes immediately.	Started the necessary activities for starting both Online and Offline classes. The Routine Committee was entrusted the responsibility to prepare the daily class routine for the purpose.
2	Conducting a survey among the students on effectiveness of online classes during the Covid-19 Pandemic period.	A survey was conducted among the students on effectiveness of online classes during the Covid-19 Pandemic period.
3	Holding sessional tests by the month of December, 2020.	The sessional tests were held form 30-12. 2020 to 04.01.2021.



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## Action Taken Report

Date of IQAC meeting: 10.11.2020

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Organising seminar/ Webinar/ Workshops on some emerging social and educational issues and trends.	The Departments and wings of the college organized seminar/Webinar/Workshops on some emerging social and educational issues and trends. Some of such programmes are – a) Celebrated the NSS Day on 22.11.2020, b) Observed the International Human Rights Day on 10.12.2020; c) Organised a popular talk on “Valuation of Amazing Nature” on 16.12.2020; d) Organised a popular talk on “Scopes of Zoology: Cutting Edge research of Handsome Profession” on 23.12.2020.
2	Completing the AQAR preparation process.	The core committee and sub-committees made their efforts to complete the AQAR preparation process.



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## Action Taken Report

Date of IQAC meeting: 14.12.2020

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Preparing the AQAR.	The college fraternity took necessary initiatives for preparation of the AQAR immediately. Some initiatives taken in this regard are – a) Held an emergent HoD meeting on 23.12.2020; b) Convened a meeting by IQAC on 24.12.2020.
2	Holding sessional tests for degree students by the month of December, 2020.	The sessional tests were held from 04.01.2021 for degree and HS students.
3	Developing Digboi College SAAS Software for Online examination form fill up.	The meeting decides to develop Digboi College SAAS Software for Online examination form fill up.



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## Action Taken Report

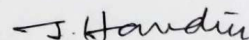
Date of IQAC meeting: 22.04.2021

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Organising ONLINE ONE WEEK WORKSHOP ON YOGASANA	The college fraternity organized ONLINE ONE WEEK WORKSHOP ON YOGASANA on 3rd May, 2021. Yogaguru Sukhamay Nath was invited as the Resource Person for this workshop.
2	Discussing the strategies to be taken by the college for smooth conduction of activities in response to the second wave of Covid-19.	The college had taken various strategies for smooth conduction of curricular and co-curricular activities in response to the second wave of Covid-19.
3	Suggesting the Department of Botany and Zoology to make necessary preparations immediately for implementation of PG course in Life Sciences under Dibrugarh University in regular mode	The Department of Botany and Zoology had made necessary preparations for implementation of PG course in Life Sciences under Dibrugarh University in regular mode.



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## Action Taken Report

Date of IQAC meeting: 15.05.2021

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Deciding to organise FDP/ Webinar/ Popular Talk/Conference etc.	<p>Organised a One week Online FDP on "Mentoring Pedagogy and Teaching for Higher Education" EICT, IIT Guwahati in association with IQAC, Digboi College from 24 to 29 May, 2021. This programme was a part of mandatory compliance of the direction of NAAC, MHR &amp; UGC.</p> <p>Organized a One Week Foundational Talk towards UPSC Civil Service Exam Preparation by NSS &amp; IQAC of Digboi College from 17<sup>th</sup> May, 2021.</p> <p>Organised a Three Days Webinar for all the degree students of the college on "Mind Set Crafting &amp; Employment Enhancement Techniques" on 19<sup>th</sup>, 20<sup>th</sup> &amp; 21<sup>st</sup> May, 2021. Mr. Anjan Chowdhury, Founder Skillfinity, Soft Skills &amp; Life Skills Consultant, Empanelled member, E&amp;ICT Academy, Guwahati was invited as resource person of the Webinar.</p> <p>Organized a comprehensive online session on "Aptitude and Soft Skills" on 25<sup>th</sup> &amp; 26<sup>th</sup> May 2021 (11.30 AM -12.30 PM). Resource person of the session was Anand Kulkarni, IIT-K, IIM-I and University of Pittsburgh USA alumnus.</p> <p>Organized a State Level Inter College Online RABHA SANGEET Competition on the occasion of RABHA DIVAS on 20<sup>th</sup> June, 2021.</p> <p>Department of Physics, Digboi College</p>

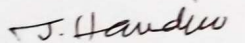


		organized a National Level Online Seminar Presentation Competition among Undergraduate level students having Physics as a Honours/Major subject from 15 <sup>th</sup> June to 30 <sup>th</sup> June, 2021. This was an Initiative under the DBT Star College Scheme
2	Deciding to create a WhatsApp group of the Alumni of the Departments.	Created WhatsApp group of the Alumni of the departments (at least with the students passed out from 2010 to 2020) and to convened Web-Conferencing under the name Alumni Meet 2021 before 10 June, 2021. Besides, the Departments organized Webinars among the present students of the department through their Alumni on or before 30 June 2021.



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## Action Taken Report

Date of IQAC meeting: 29.05.2021

Sl. No.	Resolution of IQAC meeting	Actions taken
1	Deciding to hold virtual meeting department wise to discuss some NAAC related matters in the Google meet platform.	The meetings were held virtually in the following schedule (department wise) to discuss NAAC related matters in the Google meet platform at 6.00 PM. a) On 10/06/2021: Assamese, English, Hindi, Nepali, Bengali; b) On 11/06/2021: Physics, Electronics, Mathematics, Chemistry, Botany, Zoology; c) On 12/06/2021: Economics, History, Philosophy, Political Science, Education; & d) On 13/06/2021: Commerce, Computer Science, Geography, Rural Development.
2	Deciding to organize Online Yoga Competition	Organized Online Yoga Competition under the banner of Digboi College Yoga-Meditation Center in association with IQAC, Digboi College on the occasion of International Yoga Day on 21 <sup>st</sup> June, 2021.

  
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