

DIGBOI COLLEGE

DIGBOI 786171, ASSAM

Phone: 03751264416, e-mail: digboicollege@yahoo.com

PROCEEDING IQAC Meeting

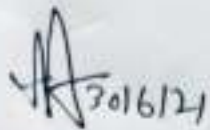
Dated: 30.06.2021

Time: 7.00PM

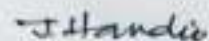
A virtual meeting of the IQAC is held today the 30th June, 2021. The meeting is chaired by Principal Dr. Dip Saikia, Chairperson of IQAC and the purpose of the meeting is narrated by Dr. Jayanta Handique, Coordinator of IQAC. The meeting arrives at the following decisions –

- 1) The meeting decides to complete the process of preparation of AQAR for the year 2020-21 at an early date.
- 2) The meeting decides to proceed for SSR preparation process.
- 3) The meeting suggests the Departments of the college to organize Virtual Parent-Teachers Meet at Department level.

The vote of thanks of the meeting is offered by Dr. Jayanta Handique, the Coordinator of IQAC. The meeting ended with presidential remark from the Principal Dr. Dip Saikia.



Dr. Dip Saikia
Principal & Chairperson, IQAC
Digboi College, Digboi
Principal & Secretary
Digboi College Digboi



Dr. Jayanta Handique
Coordinator, IQAC
Digboi College, Digboi

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PROCEEDING IQAC Meeting

Dated: 08.11.2021


The meeting is chaired by Principal Dr. Dip Saikia, Chairperson of IQAC and the purpose of the meeting is explained by IQAC Coordinator, Dr. Jayanta Handique.

Summary of the discussions and resolutions

- 1) The meeting decides to start add-on course on "Small Tea Culture" in the college.
- 2) The meeting discusses about Publicity of the College and decides to reform the Cell with the following –
 - a) Advisers: Dr. Pabitra Bharali & Poban Gogoi
 - b) Conveners: Subhashish Gogoi
Samrat Bharadwaj &
Karuna Phukan.
- 3) The Publicity Cell looks after the matters relating to publication of news in media as well as publication of College Newsletter. The Cell is entrusted the responsibility to invite reporters of Digboi every month on a specific date/day and request for timely publication of college related news.
- 4) The meeting decides to chalk out action plan/road-map for SSR on/within 15th November, 2021 and to hold meeting with sub-committees as per road-map.
- 5) The meeting decides to organize an all teacher meeting on 17th November, 2021.
- 6) The meeting decides to appoint Dr. Mamani Sharma as convener of Curricular Aspects Sub-Committee. Besides, the newly appointed teachers are to be included in different sub-committees.

The vote of thanks of the meeting is offered by Dr. Jayanta Handique, the Coordinator of IQAC. The meeting ended with presidential remark from the Principal Dr. Dip Saikia.


Dr. Dip Saikia
Principal & Chairperson, IQAC
Digboi College, Digboi
Principal & Secretary
Digboi College Digboi


Dr. Jayanta Handique
Coordinator, IQAC
Digboi College, Digboi

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PROCEEDING

IQAC Meeting

Dated: 15.11.2021


The meeting is chaired by Principal Dr. Dip Saikia, Chairperson of IQAC and the purpose of the meeting is explained by IQAC Coordinator, Dr. Jayanta Handique.

Summary of the discussions and resolutions

- 1) The meeting decides to submit the AQAR for the period 2020-21 by the month of December, 2021.
- 2) The meeting decides to reconstitute the NAAC Core committee and sub-committees as per new guidelines.
- 3) The meeting suggests to start the one month Yoga Certificate Course being organised by Digboi College Yoga-Meditation Center, for our students, from 04/12/2021.

The vote of thanks of the meeting is offered by Dr. Jayanta Handique, the Coordinator of IQAC. The meeting ended with presidential remark from the Principal Dr. Dip Saikia.


Dr. Dip Saikia
Principal & Chairperson, IQAC
Digboi College, Digboi
Principal & Secretary
Digboi College Digboi


Dr. Jayanta Handique
Coordinator, IQAC
Digboi College, Digboi

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Re-constituted IQAC Core Committee

Chairperson: Dr. Dip Saikia, Principal, Digboi College

Co-ordinator: Dr. Jayanta Handique

Teacher Members: Dr. A. C. Dutta (Vice-Principal), Dr. Rashmi Patowary, Dr. P. Bharali, Mr. P. Gogoi, Mr. R.R. Tariang, Mr. Dulumoni Das

Members from Management: Mr. Dilip Bhattacharyya, (President GB, Digboi College)

Sr. Administrative Officer: Mr. P. K. Saikia. (HA)

Nominee from local society: Mr. H. N. Sarma

Nominee from student: General Secretary, DCSU

Nominee from Alumni: Mr. Lakhinandan Gogoi (Rtd. DC)

Nominee from employer: Mr. Dharma Kanta Mili, (DHE, Assam)

Nominee from industrialist: Dr. Pranjal Kr. Phukan (Sr. Manager, BCPL)

Nominee from Stakeholder: Mr. Pramod Bhuyan (Guardian nominee to GB)

Convenors of Sub-Committees

1. **Curricular Aspects:** Mr. Sanjoy Das
2. **Teaching Learning and Evaluation:** Dr. Rashmi Patowary
3. **Research, Innovations and Extension:** Dr. Mrinal Kr. Gogoi
4. **Infrastructure and Learning Resources:** Mr. Jayantadeep Dutta
5. **Student Support and Progression:** Mr. G. Buragohain
6. **Governance, Leadership and Management:** Dr. T. C. Dutta
7. **Institutional Values and Best Practice:** Mr. R. R. Tariang





(Dr. Dip Saikia)
Principal, Digboi College

Principal
DIGBOI COLLEGE

IQAC Meeting held on 15/11/2021

1. Dr. Dip Saikia, Chairperson

[Signature] 15/11/21

2. Dr. A. C. Dutta, Vice Principal

[Signature] 15.11.21

3. Dr. P. Bharali

[Signature] 15.11.21

4. Mr. P. Gogoi

[Signature] 15/11/2021
15.11.2021

5. Mr. Dulumoni Das

[Signature]

6. Dr. J. Handique

[Signature]


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PROCEEDING
IQAC Meeting

Dated: 11.04.2022

Time: 2.00 PM

A meeting of the IQAC is held today, the 11th of April, 2022. The meeting is chaired by Principal Dr. Dip Saikia, Chairperson of IQAC and the purpose of the meeting is narrated by Dr. Jayanta Handique, Coordinator of IQAC. The meeting, after having detailed discussions; arrives at the following decisions –

- 1) The meeting decides to submit IQA to NAAC after completion of the process of the SSR.
- 2) The meeting urges that the office staff of the college need to submit the official data for NAAC preparation in ready form, and not in arbitrary manner. Besides, the student records need to be collected from the office for the sessions of 2015 onwards.
- 3) The meeting suggests the college administration to go for updated MIS from 2019 onwards.
- 4) The meeting suggests the college administration for having Academic and Administrative Audit (AAA) in the month of May, 2022.

The vote of thanks of the meeting is offered by Dr. Jayanta Handique, the Coordinator of IQAC. The meeting ended with presidential remark from the Principal Dr. Dip Saikia.




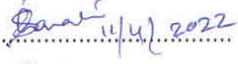

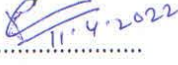



Dr. Dip Saikia
Principal & Chairperson, IQAC
Digboi College, Digboi
Principal
Digboi College, Digboi



Dr. Jayanta Handique
Coordinator, IQAC
Digboi College, Digboi.

Members present in the IQAC meeting held on
11/04/2022 at 2.00 pm in the Principal's chamber

1. Dr. Dip Saikia  11/4/22
2. Dr. Arun Ch. Dutta  11.4.22
3. Dr. Rashmi Patowary 
4. Dr. Pabitra Bharali  11/4/2022
5. Mr. P. Gogoi  11/4/2022
6. Mr. Dulu Moni Das  11.4.2022
7. Dr. J. Handique 
8. Mr. R. R. Tariaug


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PROCEEDING
IQAC Meeting

Dated: 30.04.2022

Time: 11.00 AM

A meeting of the IQAC is held today, the 30th of April, 2022. The meeting is chaired by Principal Dr. Dip Saikia, Chairperson of IQAC and the purpose of the meeting is narrated by Dr. Jayanta Handique, Coordinator of IQAC. Dr. Handique gives an explanation on the kind of activities the teachers have to carry out individually and departmentally. He specifically mentions the time lines for IIQA, SSR and Supplementary AQAR for NAAC assessment. He requests to keep all required data and documents ready for SSR. He asks the IQAC sub-committees to submit SSR draft within 15th of May, 2022.

Principal Dr. Dip Saikia highlights the Matrices of NAAC assessment (32 Key Indicators, 36 Qualitative Matrices, 60 Quantitative Matrices- total 96 Matrices). He asks the members of the college fraternity to dedicatedly work to fulfill the targets of assessment. He also appeals the departments to upgrade their academic status by introducing PG programs.


Dr. Pabitra Bharali explains the activities to be carried out at individual, departmental, authority and IQAC level. He also focuses on the need to submit IIQA within 21st of May, 2022.


Dr. Rashmi Patowary explains the important aspects of Teaching, Learning and Evaluation, Mentoring, Special Coaching like Remedial Coaching based on selection of Slow and Advanced learners.

The meeting, after having detailed discussions; arrives at the following decisions –

- 1) The meeting decides to submit IIQA within 31st of May, 2022.
- 2) The meeting resolves to prepare AQAR for the session 2021-22 immediately.

The vote of thanks of the meeting is offered by Dr. Jayanta Handique, the Coordinator of IQAC. The meeting ended with presidential remark from the Principal Dr. Dip Saikia.


Dr. Dip Saikia
Principal & Chairperson, IQAC
Digboi College, Digboi
Principal
Digboi College, Digboi



Dr. Jayanta Handique
Coordinator, IQAC
Digboi College, Digboi.

Digboi College: IQAC Meeting

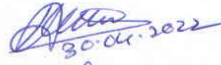
Date: 30/04/2022

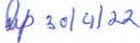
Vanue : Auditorium


Signature of members Present


Chairperson : Dr. Dip Saikia.  30/4/22

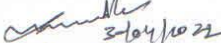
Co-ordinator : Dr. Jayanta Handique.

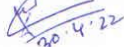
Teacher Members : Dr. A. C. Dutta,  30.04.2022

Dr. Rashmi Patowary.  30/4/22


Dr. P. Bharali,  30/4/22

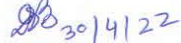
Mr. P. Gogoi. 

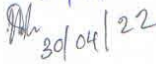
Mr. R.R. Tariang.  30/4/22

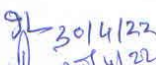
Mr. Dulumoni Das.  30.4.22

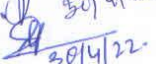
1. Curricular Aspects: (Weightage 100)

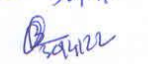
Convenor: Mr. Sanjoy Das  30/4/22


Members: Mrs. Deepa Sarmah Borthakur  30/4/22

Dr. M. Sharma  30/04/22

Dr. J. Lahkar  30/4/22

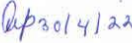
Mr. Pradip Dutta  30/4/22

Ms. Murchana Gogoi  30/4/22


Dr. Binod Chetry  30/4/22

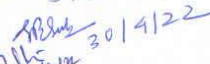
Mr. Suraj Hajong


2. Teaching, Learning and Evaluation: (Weightage 350)


Convenor: Dr. Rashmi Patowary  30/4/22

Members: Mrs. Aparajita Gogoi





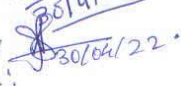

Dr. P. K. Bharati  30/04/22

Dr. Sangeeta Baruah Saikia  30/4/22


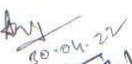
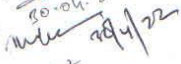




Mr. Simanta Bordoloi  30/4/22

Dr. Dimpy Das  30/4/22


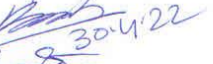
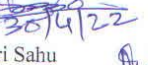



30/4/22

Mr. Narendra Das 
Mr. Subhashish Gogoi 
Dr. Kanai Das 
Dr. Deep Kr. Kuri 
Dr. Arjun Singh Chetry 
Mr. Sanat Gogoi 

3. **Research, Innovations and Extension (Weightage 120)**

Convenor: Dr. Mrinal Kr. Gogoi 
Members: Dr. Anamika Neog 
Dr. Kanchan Konwar 
Dr. Reepa Sarma 
Dr. Sampreeti Baruah 
Mrs. Sneha Gogoi
Mr. Karuna Phukan 
Mr. Samrat Bharadwaj 
Dr. Sumi Bhuyan

4. **Infrastructure & Learning Resources: (Weightage 100)**

Convenor: Mr. Jayantadeep Dutta 
Members: Mr. Partha Kr. Narah 
Mr. Banjit Kr. Das 
Dr. Anuradha Kumari Sahu 
Mr. Mukunda Madhab Gogoi 
Dr. Abhijit Mahanta 
Dr. P.K. Mahanta, Librarian
Dr. Nabadweep Chamuah

30/4/22

5. Student Support & Progression: (Weightage 130)

- Convenor: Mr. G. Buragohain *G. Buragohain* 30/04/2022
- Members: Mrs. Jonali Dutta *J. Dutta*
- Mr. Jitu Bora *J. Bora*
- Mr. Dipesh Mondal *D. Mondal* 30/4/22
- Mrs. Neelakshi Hazarika *N. Hazarika* 30/4/22
- Mr. Pradip Chandra Das *P. Das* 30/4/2022
- Mrs. Sewali Hazarika Saikia *S. Saikia* 30/04/2022
- Mr. Pran Kumar *P. Kumar* 30/4/2022
- Dr. Dibyajyoti Kakoti

6. Governance, Leadership & Management: (Weightage 100)

- Convenor: Dr. T. C. Dutta *T. C. Dutta* 30/4/22
- Members: Mrs. B. R. Phukan *B. R. Phukan* 30/04/2022
- Mr. Achyut Saikia *A. Saikia* 30/4/22
- Dr. Janardan Borah
- Mr. Mukul Buragohain *M. Buragohain* 30/04/2022
- Dr. Chandana Chetia
- Mr. P. P. Singha *P. P. Singha*
- Dr. Biswajit Saikia *B. Saikia* 30/4/22

7. Institutional Values & Best Practices (Weightage 100)

- Convenor: Mr. R. R. Tariang *R. R. Tariang* 30/04/2022
- Members: Mr. Bisti Ram Narzary *B. R. Narzary*
- Dr. Deborshee Gogoi *D. Gogoi*
- Dr. Nayan Jyoti Khound *N. Khound* 30/4/22
- Dr. K. Haloi *K. Haloi* 30/04/2022
- Dr. Lakshmi Devi *L. Devi* 30/4/22
- Dr. Moni Kankona Kalita *M. Kalita* 30/4/22
- Dr. Subhadeep Chakraborty *S. Chakraborty* 30/4/2022